

In Prague on 01.05.2018

Subject: Information on the processing of personal data

Dear Sirs,

we hereby inform you that we are processing your personal data. We only collect and process personal data to the extent necessary to provide and offer quality services in connection with the letting of real estate. During their processing, we respect in particular the standards of their protection pursuant to Act No. 101/2000 Coll., On the protection of personal data and Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016, General Data Protection Regulation (GDPR). Below are some important information that may be important to you.

The administrator of your personal data is the company Argo Alpha s.r.o., with its registered office at V celnici 1031/4, Nové Město, 110 00 Prague 1, ID No.: 044 86 277, registered in the Commercial Register kept by the Municipal Court in Prague under file number C 248450. If you have any question about the processing of your personal data, you can contact us. The contact person for these purposes is Mr. Michal Šimek, E: michal.simek@pqam.cz. T: +420 775 621 852.

1. We process especially your personal data: name, surname, email, telephone, date of birth, account number, passport / ID number, address of residence, if stated in the relevant lease agreement, temporarily (max. 48 hours) (video) recording of your person from the security camera system in the building, in order to protect the property and safety of persons in the building. The visual recording is not a processing of a specific category of personal data (sensitive data) within the meaning of Article 9 (1) of the GDPR. In principle, it is a visual identification of a person in connection with his or her particular conduct. Thus, we will be able to identify, through a CCTV system, a record on which, for example, a crime was recorded, regardless of the nationality, race, ethnic origin, religion, health status of the person or regardless of the biometric characteristics of that person. A special category of personal data would be processed if some of the data subject's biometric characteristics (facial characteristics / minutiae, walking biometric characteristics, facial recognition system, etc. were stored and / or compared when capturing or processing an image record). In the event that the recording does not capture such conduct which is necessary for the legitimate interest of our company, your person, a third party or the public interest to use it as evidence, the recording will expire after a specified time (max. hours) automatically overwritten. In the event that such action is recorded on the CCTV, the CCTV shall be retained for as long as is necessary to protect the legitimate interest of our company, your person, a third party or the public interest. There will be no automated decision making, including profiling, when processing an image.
2. We process your data because of: necessity for fulfillment of lease contract for parking space in building ARGO ALPHA no. 846, Evropská, Praha 6, entered into between our company and you and the necessities for fulfilling the legal obligations arising from Act No. 563/1991 Coll., On Accounting, as amended.
3. We process all personal data for the purpose of fulfilling the statutory duties of the administrator and fulfilling the lease agreements concluded with you for a parking space in the ARGO ALPHA building no. 846, Evropská, Prague 6.
4. Under the applicable generally binding legal regulations and directly enforceable EU acts (Regulation) (as amended), you have the right to request from the controller information about the personal data of the controller processed, to ask the controller for explanations regarding the processing of your personal data, for the controller access to the personal data being processed and have the controller updated or corrected, request the controller to delete personal information about you and

contact the controller or the Office for Personal Data Protection in case of doubt regarding compliance of your personal data processing obligations.

5. If you have given us explicit consent to the processing of personal data, you can withdraw it at any time. Our legitimate interests in the processing of personal data are, in particular, the following: protecting the assets of our company, ensuring the smooth functioning of our rental relationship, and providing professionals in the field with professional services.

6. Other entities (processors) who are our contractual partners and participate in our business activities also have access to your personal data. These entities also guarantee the GDPR protection standards and have contracts with us for processing our clients' personal data. These are mainly suppliers of real estate management services (CBRE s.r.o., Company ID: 257 59 604, PQ Asset Management, s.r.o., Company ID: 032 22 586), supplier of accounting services (ASB Accounting, s.r.o., Company ID: 272 15 849) and service / administration camera (Dussman Service s.r.o., Company ID: 458 06 276, HOHE facility s.r.o., Company ID: 032 89 702).

7. We process personal data for as long as necessary in accordance with legal regulations. Unless the relevant generally binding legal regulation stipulates otherwise, the period of processing of such personal data is considered to be the duration of the contractual relationship between our company and you and the period of 3 years immediately following the termination of the last contractual relationship.

Best regards,
Argo Alpha s.r.o.



Tomáš Jokl, Witold Bres